



# KARNES COUNTY JOB DESCRIPTION

## ROAD & BRIDGE OPERATOR I POSITION SUMMARY

Department	<b>Road &amp; Bridge</b>	FLSA Status	<b>Non-Exempt</b>
Reports To	<b>Road And Bridge Operator I</b>	EEO Classification	<b>Operatives</b>

Operates all equipment used for constructing, maintaining, or otherwise modifying roadway infrastructure in the County, including but not limited to, modifications to roadways, drainage structures. Working conditions require employee to:

- Work both indoors and outdoors in extreme weather conditions, including heat, cold, humidity, temperature swings and inclement weather, and be frequently exposed to dust, odor, electrical, mechanical, loud noise and toxic hazards.
- Sit, stand, stoop and/or twist for extended periods of time.
- Lift and carry up to 25 pounds and pull, push, or drags up to 100 pounds with or without assistance.
- Operate hand tools, heavy equipment, light trucks, power tools, and other department equipment.
- Perform visual inspection of small defects, small parts and operation of measurement devices and assembly of fabricated parts.
- Work after hours and holidays and respond timely to urgent or emergency situations as directed.

## ESSENTIAL FUNCTIONS

Position requires employee to:

- Ensure all applicable policies and procedures are followed, including those related to establishing and maintaining a safe work environment.
- Serve as the primary operator of heavy gasoline and/or diesel motor graders and other equipment to construct and maintain road and drainage infrastructure to form ditches and to incorporate stabilization and compaction of base and other road materials to specific grades in a manner that produces roadway cross sections to specific tolerances.
- Perform daily inspections prior to operation of equipment, including but not limited to checking oil, coolant, fuel, tire condition, and hydraulic systems, and make appropriate adjustments and minor repairs necessary to ensure that equipment is always in proper operating condition.
- Operate other equipment used in road and bridge construction, maintenance, and repair activities, including but not limited to front-end loaders, tractor-mowers, light- and heavy-duty trucks, street sweepers, backhoes, and/or rollers.
- Direct the construction of new roads, maintenance of existing roadways, modification of drainage structures, and other work necessary to provide a safe roadway environment including, but not limited to, the use of heavy equipment to load trucks, clean out drainage channels, installation of culverts, and the application of traffic control devices required by the Texas Manual of Uniform Traffic Control Devices.
- Safely operate pickup trucks and other equipment related to roadway construction and maintenance.
- Interact with the public and other County officials and employees in a manner that is appropriate and professional manner, including but not limited to receiving complaints regarding the conditions of infrastructure within and/or adjacent to the geographic boundaries of Karnes County.
- Survey infrastructure maintained within Karnes County's right-of-way and/or real property for potential hazards.
- Perform other duties, special projects, and assignments as assigned.

## QUALIFICATIONS

Education	Experience	License & Certification	Testing	Other
<ul style="list-style-type: none"> <li>• High school diploma or equivalent (Preferred)</li> </ul>	<ul style="list-style-type: none"> <li>• Minimum 1 - 3 years' experience in roadway maintenance and/or construction (Required)</li> </ul>	<ul style="list-style-type: none"> <li>• Texas Driver License (Required)</li> <li>• Texas Class A Commercial Driver License (Preferred)</li> </ul>	<ul style="list-style-type: none"> <li>• Criminal background check (Required)</li> <li>• Drug Test (Required)</li> <li>• Submittal of MVR (Required)</li> </ul>	<ul style="list-style-type: none"> <li>• Ability to learn Karnes County's Work Order System (Required)</li> </ul>

### Special Notes:

Skills that are considered VERY IMPORTANT to this position include (1) prior and/or current experience in a similar position working for Karnes County, (2) an understanding of mechanical operations and control of light- and heavy-duty equipment, (3) the ability to actively listen and take verbal instruction, (4) the ability to comprehend written instructions, and (5) a strong commitment to outstanding customer service.